



SPECIAL EVENTS ADVISORY COMMITTEE AGENDA

September 06, 2023 at 5:00 PM

Town Hall - 1941 E. Jeter Road, Bartonville, TX 76226

A. CALL MEETING TO ORDER

B. PLEDGE OF ALLEGIANCE

C. PUBLIC PARTICIPATION

If you wish to address the Committee, please fill out a "Public Meeting Appearance Card" and present it to the Town Secretary, preferably before the meeting begins.

D. REGULAR ITEMS

- 1. Discuss and consider approval of the August 22, 2023 meeting minutes.
- 2. Discussion of the Town's 50th Anniversary Celebration.
- 3. Discussion of Christmas Tree Lighting Celebration.
- 4. Discussion of the 2024 Memorial Day Celebration.

E. ADJOURNMENT

CERTIFICATION

I hereby certify that this Notice of Meeting was posted on the Town Website, and on the bulletin board, at Town Hall of the Town of Bartonville, Texas, a place convenient and readily accessible to the public at all times. Said Notice was posted on the following date and time; and remained posted continuously prior to the scheduled time of said meeting and shall remain posted until meeting is adjourned.

/s/ Shannon Montgomery, Town Secretary

Posted: Friday, September 1, 2023 prior to 5:00pm

Agenda Removed from Town of Bartonville Bulletin Board on: _____

By: _____, Title: _____



SPECIAL EVENTS COMMITTEE COMMUNICATION

DATE September 6, 2023
FROM: Thad Chambers, Town Administrator
AGENDA ITEM: Discuss and consider approval of the August 22, 2023 Regular Meeting Minutes.

SUMMARY:

The Special Events Committee held a meeting on August 22, 2023.

RECOMMENDED MOTION OR ACTION:

Approve the August 22, 2023 Special Events Committee Meeting Minutes.

ATTACHMENTS:

August 22, 2023 Special Events Committee Meeting Minutes.

THE BARTONVILLE SPECIAL EVENTS ADVISORY COMMITTEE HELD ON THE 22ND DAY OF AUGUST 2023, AT BARTONVILLE TOWN HALL, 1941 E. JETER ROAD, BARTONVILLE, TEXAS, AT 5:30P.M.

The Special Events Advisory Committee met in a meeting with the following members present:

- | | |
|-------------------------------------|------------------------------------|
| Margie Arens, Councilmember Place 5 | Melissa DeWitt, Alternate |
| Randy Van Alstine | Jim Roberts, Councilmember Place 1 |
| Lori Van Alstine | Sean Stenovitch |
| Brenda Brown | |

Also present: Thad Chambers, Town Administrator.

A. CALL TO ORDER

Randy Van Alstine called the meeting to order at 5:31 p.m.

B. PLEDGE OF ALLEGIANCE

C. PUBLIC PARTICIPATION

There was none.

D. REGULAR ITEMS

1. Consider approval of the July 26, 2023, meeting minutes.

Member Lori Van Alstine moved to approve the July 26, 2023 meeting minutes as presented. The motion was seconded by Councilmember Margie Arens. The motion carried unanimously.

2. Discussion on the Town's 50th Anniversary Celebration.

Estimated costs were added to the event spreadsheet, and it was discussed that volunteers would be needed for the event to be successful.

3. Discussion on Christmas Tree Lighting event/celebration

It was discussed that the Christmas Tree Lighting event would be held on December 2, 2023. It was decided that a tree should be purchased as soon as possible.

4. Discussion on the 2024 Memorial Day Celebration.

Planning for this event will begin after the 50th anniversary celebration.

E. ADJOURNMENT

Randy Van Alstine adjourned the meeting at 7:01 p.m.

APPROVED this the 6th day of September 2023.

APPROVED:

ATTEST:

Randy Van Alstine, Chair

Thad Chambers, Town Administrator