

THE BARTONVILLE TOWN COUNCIL REGULAR MEETING HELD ON THE 20th DAY OF APRIL 2021, AT 1941 E. JETER ROAD, BARTONVILLE, TEXAS, AND VIA VIDEOCONFERENCE AT 6:30 P.M.

In accordance with order of the Office of the Governor issued March 31, 2020, and in accordance with subsequent orders issued by Office of the Governor issued after that date, the Bartonville Town Council l conducted a regular meeting at Town Hall, 1941 E. Jeter Road, Bartonville, Texas 76226 AND by video conference in order to advance the public health goal of limiting face-to-face meetings (also called "social distancing") to slow the spread of the Coronavirus (COVID-19).

The Town Council met in a regular meeting in person and via videoconference with the following members present:

Bill Scherer, Mayor
Jeff Traylor, Mayor Pro Tem
Jaclyn Carrington, Councilmember, Place 2
Clay Sams, Councilmember Place 3
Bridget Melson, Councilmember Place 4
Josh Phillips, Councilmember Place 5

constituting a quorum with the following members of the Town Staff participating Sylvia Ordeman, Town Administrator; Tammy Dixon, Town Secretary; Robert Dowell, Chief of Police; and Ed Voss, Town Attorney.

A. CALL MEETING ORDER

Mayor Scherer called the meeting to order at 6:30 p.m.

B./C. CLOSED/OPEN SESSION

The Town Council convened into a closed meeting at 6:30 p.m. pursuant to Texas Government Code Chapter 551, Section 551.071 and reconvened into open session at 7:19 p.m. to discuss matters relating to consultation with Town Attorney as follows:

- a. Consultation with Town Attorney regarding legal issues related to the Town's Extraterritorial jurisdiction (ETJ). **No Action Taken.**
- b. Consultation with Town Attorney regarding legal issues related to the Development Agreement and Economic Development Agreement between the Town of Bartonville and NewQuest Properties, Town Ordinance No. 411-06, and related matters. **No Action Taken.**
- c. Deliberate and consider the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officers or employees; to wit: Town Administrator. **No Action Taken.**

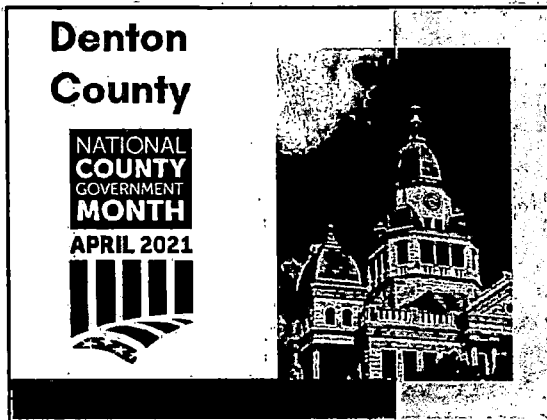
D. PLEDGE OF ALLEGIANCE

Mayor Scherer led the pledge of allegiance.

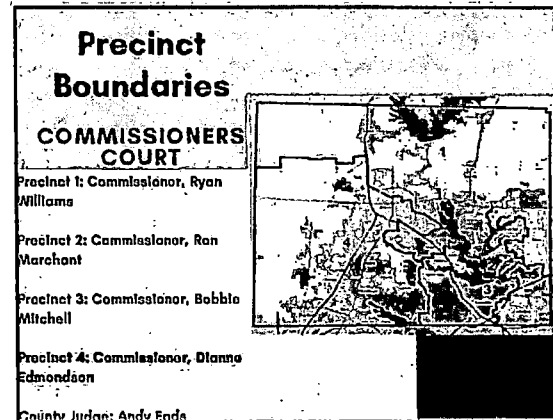
E. PRESENTATIONS

Commissioner Dianne Edmondson presentation on County Government Month.

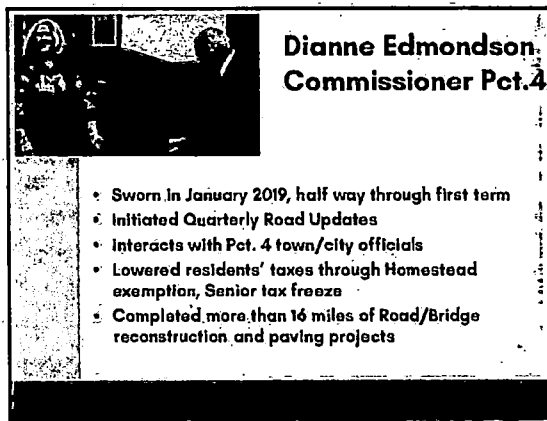
Commissioner Edmondson gave the following presentation:



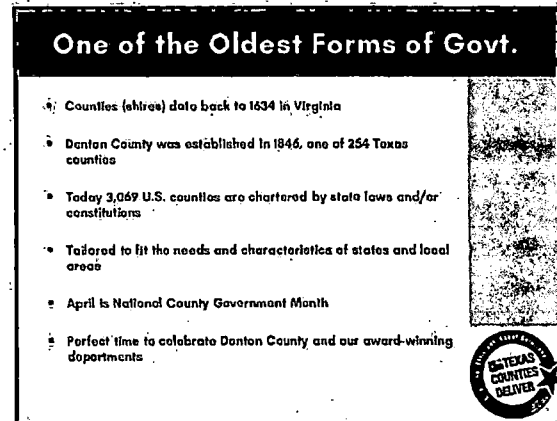
1



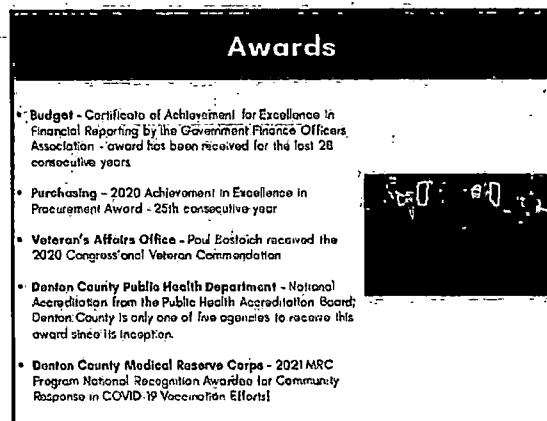
2



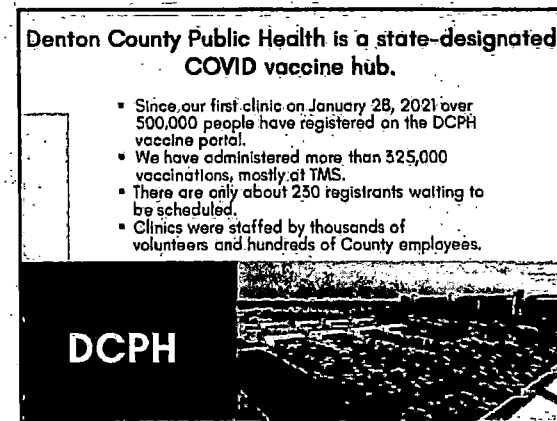
3



4



5



6

COVID - 19

- Weekly meetings were held with more than 80 state, municipal, chamber and school officials to keep everyone updated on all things Covid-19.
- We are keeping the Denton County community updated through news releases, newsletters, and all social media platforms.
- We received and distributed \$147.7 million CARES funds and will be receiving and distributing \$172 million in American Rescue Plan funds, totaling about \$330M.

7

Nonprofit Grants

Created an online portal for 130+ applications

\$2.11 Million Disbursed to 54 local nonprofits


Operation Holiday Cheer – 1,500 bags for long-term care facility residents dealing with isolation

Grant reasons include; staffing, personal protection equipment and operations

Working with United Way of Denton County

8

Beginning in 2020, using the federal CARES funds.. our County... has..







- Provided 20,000 turkeys and hams for Thanksgiving and Christmas holiday meals
- Provided more than 35,000 boxes of fresh fruit and vegetables to food pantries and churches across Denton County, all locally sourced.
- Spent nearly \$4 million for food insecurity to keep local families from going hungry while supporting county food pantries as well as help them expand refrigeration to meet the 500 percent growth in demand.

9

Housing Relief

- \$6.5M+ for Housing Relief Including:
 - 4,242 Households with 7,180 months of rent, mortgage and utilities
 - Assisted families in 32 municipalities in Denton County
 - New rental assistance program will provide up to an additional \$23 million to help tenants and landlords recoup rent from March 2020 into 2021.

10

Business Grants

Average grant awarded \$25,357 for Phase 1 & 2

\$38,965,156 Disbursed to 2454 local businesses


Phase 1
673 Businesses

Phase 2
1,781 Businesses

We began accepting applications for Phase 1 on May 20, 2020

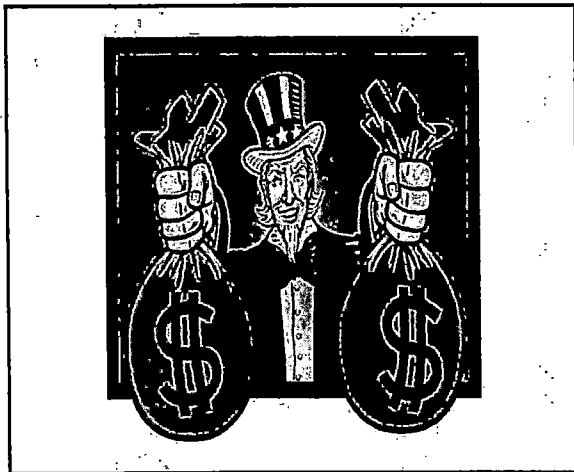
Award up to \$50,000

11



Disbursed \$39.8 Million to 36 Denton County Communities

12

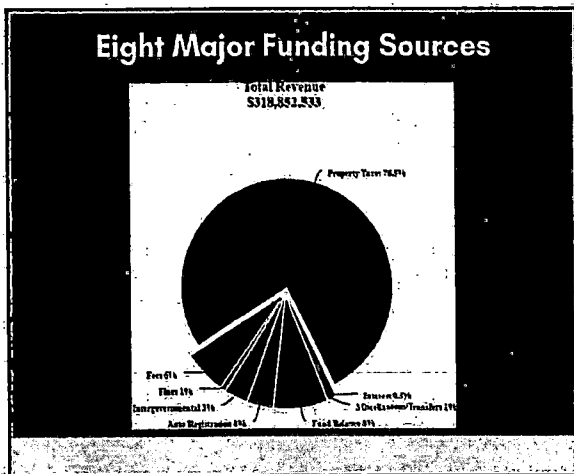


13

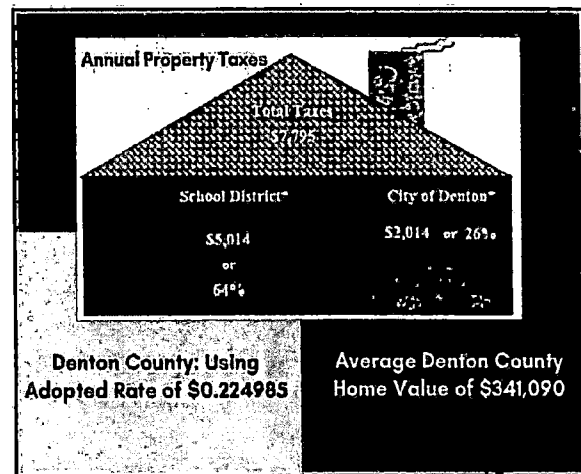
Adopted Budget Overview

- Adopted Budget = \$319 million
(a reduction of \$8m from Initial Request)
- Decrease of \$2.7M
(or 0.83% below the FY2019-20 Adopted Budget)
- Tax Rate of \$0.224985 Adopted
= 0.130062% below the Current Adopted Rate
= 3.228589% below No-New-Revenue Rate
- 2019 adopted Senior tax ceiling on the levy
- 2020 adopted Homestead exemption 1% (\$5000 in value minimum)

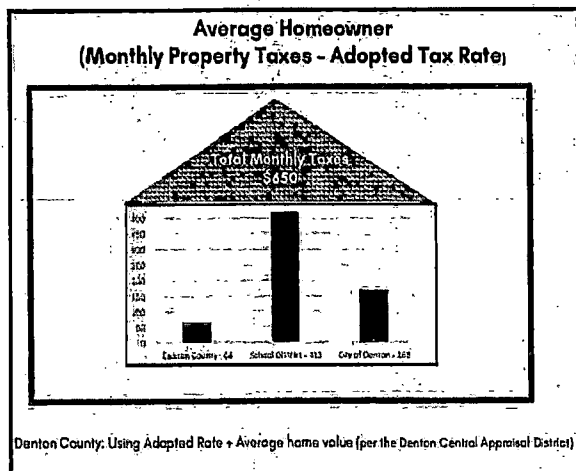
14



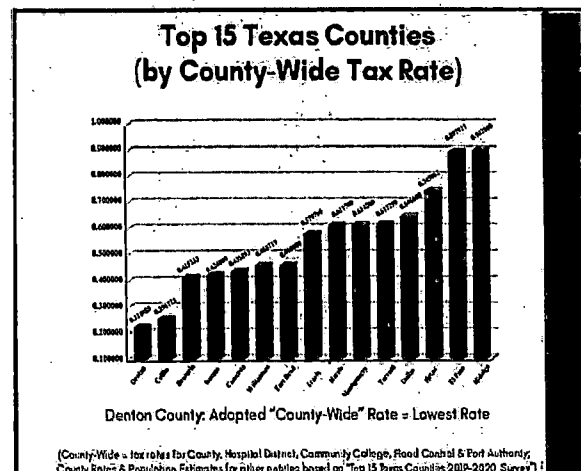
15



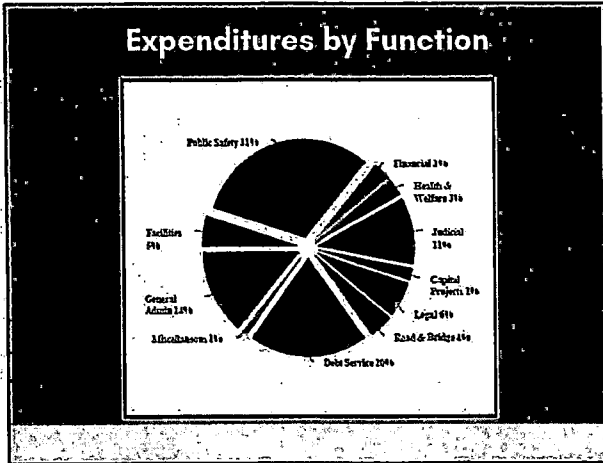
16



17



18



19

Services Provided By Denton County

Judicial/Legal 25 District, County, and Justice of the Peace Courts Criminal District Attorney District Clerk and Jury Services Medical Examiner Services Security Services	Public Safety County Jail and Jail Health Sheriff's Department Adult and Juvenile Probation & Constables Fire and Ambulance Services Emergency Management/Hazardous Security	County Debt Service Roads and Bridges Facilities / Technology Capital Projects General Administration County Clerk Commissioners Court Human Resources Purchasing Technology Services Elections Veterans Service Public Works Facilities Management
Health and Welfare Clinical, Dental & Environmental Child Protective Services Adolescent Health Care	Financial County Auditor County Treasurer Tax Assessor/Collector Motor Vehicle Registration/Property Taxes Budget Office	
Miscellaneous Intergovernmental Conservation Boards and Commissions		

20

Boards and Commissions

Bail Bond Board	Juvenile Board
Building & Property Committee	Lake Roy Roberts Planning & Zoning
Child Protective Services Board	MHMR Board of Trustees
Denton County Historical Commission (DCHC)	Public Safety Advisory Board
Development Support Committee	Social Service Organizations Committee
Environmental Advisory Board	Transportation Committee
Fire Service Memorial Committee	Veterans Advisory Board
Health Advisory Board	Various Economic Development Boards

21

Denton County Growth

887,207
Estimated population in 2019.

82 PEOPLE PER DAY
move to Denton County

1 MILLION
Estimated Population of Denton County by 2023

40,000 HOMES
minimum already planned in Pct. 4, housing at least

140,000 NEW RESIDENTS

22

- ### Recent Changes
- Created a Deputy County Administrator.
 - Reports to Commissioners court.
 - Oversees Transportation and Engineering, Emergency Services, Planning and Development departments.
 - Now one unified department for all county road projects.
 - No longer Ex-Officio Road Commissioners but now advocate for Precinct road projects.
 - Many future regional Road Project partnerships are needed for smart rapid growth.
 - Bond funds are one way to address the road needs.

23

Partnership is Key

There are 18 municipalities in Pct. 4 with varying needs, challenges and governing bodies.

Working together, we can make our part of Denton County a great place to live, work and play.

24

F. PUBLIC PARTICIPATION

Del Knowler, 739 Seals Road, spoke in reference to Lake Ralph Hall.

G. APPOINTED REPRESENTATIVE/LIAISON REPORTS

1. Denton County Emergency Services District #1. Jim Strange distributed and reviewed the call report for the month of March.

2. Police Chief Report - Department Statistics/Activities for March 2021. Chief Dowell provided the statistics for March and answered questions from the Town Council. He stated the Flock Camera readings for March were 605,000 compared to 460,000 in February. He announced DEA RxDrug Take Back Day Event would be held on Saturday, April 24, 2021 and the Police Department would be having another Blood Drive on Saturday, May 15, 2021.

3. Town Administrator – Spring Clean Up Event; Monthly Reports for March 2021: Financial Statement/Quarterly Investment; Animal Control; Engineering; Permits; and Municipal Court.

Ms. Dixon provided a summary of the Clean Up Day event.

Ms. Ordeman stated March was the mid-point for Fiscal Year. She stated she met with staff from the Denton County Tax Office to inquire on the decrease in tax collections compared to FY 2019-2020, year to date and was informed that collections have been delayed across most cities due to several factors, including COVID's economic impacts and delays in internal processes due to limited in-person meetings. She advised there were no recommendations to process a budget modification for property tax revenues at this time however staff would continue to monitor.

Ms. Ordeman stated Sales Tax collections for March 2021 were up approximately 16% compared to March 2020 and explained that mixed beverage tax was now being allocated monthly instead of quarterly so it would affect month-to-month comparisons moving forward. She also stated the March report included the 2020 CTWSC annual franchise fee in the amount of \$10,693. She further stated the Quarterly Investment Report was included for quarter ending March 2021 showing \$4,115 in interest earned for the quarter.

H. CONSENT AGENDA

Councilmember Carrington moved to approve consent items 1 -4. Councilmember Sams seconded the motion. The items, as approved by consent, are restated below along with the approved recommendations, for the record.

1. Consider approval of the March 16, 2021, regular meeting minutes.

RECOMMENDATION: Approve the March 16, 2021, regular meeting minutes.

2. Consider approval of an Interlocal Cooperation Agreement between Denton County and the Town of Bartonville for Shared Governance Communications & Dispatch Services

System for Fiscal Year 2021-2022 in the amount of \$6025.00; and authorization for the Town Administrator to execute same on behalf of the Town.

RECOMMENDATION: Approve an Interlocal Cooperation Agreement between Denton County and the Town of Bartonville for Shared Governance Communications & Dispatch Services System for Fiscal Year 2021-2022 in the amount of \$6025.00; and authorize the Town Administrator to execute same on behalf of the Town.

- 3. Consider approval of a resolution of the Town of Bartonville, Texas appointing Del Knowler as the Town’s representative to serve on the Upper Trinity Regional Water District Board of Directors for a four-year term ending May 31, 2025.

RECOMMENDATION: Approve Resolution 2021-02 of the Town of Bartonville, Texas appointing Del Knowler as the Town’s representative to serve on the Upper Trinity Regional Water District Board of Directors for a four-year term ending May 31, 2025

- 4. Consider approval of the Bartonville Crime Control and Prevention District’s amended budget for Fiscal Year 2020-2021 for the purchase of FLOCK Safety equipment.

RECOMMENDATION: Approve the Bartonville Crime Control and Prevention District’s amended budget for Fiscal Year 2020-2021 for the purchase of FLOCK Safety equipment.

VOTE ON THE MOTION

AYES: Traylor, Phillips, Melson, Sams, Carrington

NAYS: None

VOTE: 5/0

I. REGULAR ITEMS

- 5. Public hearing to consider an Ordinance amending the Town of Bartonville Code of Ordinances, Chapter 14, Exhibit “A,” Article 14.02, Ordinance 361-05, Zoning regulations for the Town of Bartonville, to change the zoning designation of Dyer Estates, Lot 4, containing approximately 4.732 acres, from Agriculture District (AG) to Residential Estates 2 (RE-2). The tract of land is located at 975 Dyer Road, Bartonville, Texas.

Ms. Ordeman stated an application was submitted by Mont Wilkes to change the zoning of his property from Agriculture (AG) to Residential Estates 2 (RE-2). She explained the zoning change did comply with the future Land Use Map and that the applicant intended to subdivide the property into two lots, both at least 2 acres in size. She further stated the applicant would begin the minor re-plat process contingent upon approval.

She stated the Planning and Zoning Commission recommended approval by a vote of 5 to 0 at its April 7, 2021 meeting.

Mayor Scherer opened the public hearing at 8:12 p.m.

No one spoke in favor or opposition.

Mayor Scherer closed the public hearing at 8:12 p.m.

Councilmember Sams moved to an ordinance amending the Town of Bartonville Code of Ordinances, Chapter 14, Exhibit “A,” Article 14.02, Ordinance 361-05, Zoning regulations for the Town of Bartonville, to change the zoning designation of Dyer Estates, Lot 4, containing approximately 4.732 acres, from Agriculture District (AG) to Residential Estates 2 (RE-2). Councilmember Melson seconded the motion. The caption of the ordinance reads as follows:

ORDINANCE NO. 701-21

AN ORDINANCE OF THE TOWN OF BARTONVILLE, TEXAS, AMENDING THE TOWN OF BARTONVILLE CODE OF ORDINANCES, CHAPTER 14, ARTICLE 14.02, EXHIBIT “A,” THE ZONING ORDINANCE, BY CHANGING THE ZONING DESIGNATION OF APPROXIMATELY 4.732 ACRES OF LAND SITUATED IN DYER ESTATES, LOT 4, LOCATED AT 975 DYER ROAD, BARTONVILLE, DENTON COUNTY, TEXAS, FROM A ZONING DESIGNATION OF "AG" AGRICULTURE TO A ZONING DESIGNATION OF "RE-2" RESIDENTIAL 2-ACRE ESTATES; PROVIDING A REPEALING CLAUSE; PROVIDING A SAVINGS CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR ENGROSSMENT AND ENROLLMENT; PROVIDING FOR PUBLICATION; PROVIDING FOR A PENALTY; PROVIDING FOR NO VESTED RIGHTS; AND PROVIDING AN EFFECTIVE DATE.

VOTE ON THE MOTION

AYES: Traylor, Phillips, Melson, Sams, Carrington
NAYS: None
VOTE: 5/0

6. Discuss and consider approval of the type of outdoor cooking equipment to be used at the Bartonville Store, as required by the Conditional Use Permit, on Saturday, May 15, 2021.

Ms. Ordeman stated Tim House and Michael Scott of The Bartonville Store have applied for a special event permit and temporary food establishment permit for the “Bartonville Fest,” an event scheduled for Saturday, May 15, 2021. She explained the event would include a chili cook-off, outdoor live-music ending by 7:00 pm, a farmer’s market, and pony rides.

Ms. Ordeman explained per the Conditional Use Permit granted through Ordinance 632-18, that “All food cooking operations and preparations shall be enclosed and inside the building, unless conducted with equipment approved by the Town Council that is non-offensive to the neighboring properties. All odors, smells and cooking emissions shall comply with state law air quality standards and will be enforced in accordance with state law by the Texas Commission on Environmental Quality and/or the Town”.

Mr. House distributed a flyer and explained that the Chili would be prepared in commercial kitchens but kept hot outside with propane and butane fueled equipment and hot dogs would be prepared on grills.

Mr. House also answered questions from the Town Council.

Councilmember Sams moved to approve the outdoor cooking equipment as presented. Councilmember Melson seconded the motion

VOTE ON THE MOTION

AYES: Traylor, Phillips, Melson, Sams, Carrington
NAYS: None
VOTE: 5/0

- 7. Discussion on nomination to slate of nominees to Denco Area 9-1-1 District Board of Managers.

Ms. Dixon explained that each year the term of one of the two members appointed by participating municipalities expires and this year it was the term of Mayor Sue Tejml. Members are eligible for consecutive terms.

Mayor Scherer stated that Sue Tejml had expressed her desire to serve another term.

Following discussion, it was the consensus of the Town Council to nominate Ms. Tejml. Staff was directed to prepare a resolution for the May agenda for consideration.

- 8. Discuss and consider approval of full-time court/administrative position.

Ms. Ordeman stated at the March 16, 2021 meeting staff was directed to bring back a job description and a summary of duties for making the court position full-time.

She stated after reviewing other municipalities of similar size, including court functions, staff was proposing a title of Court Clerk/Administrative Specialist. The position would require a skilled professional that was well versed municipal court and/or in local government. She explained the primary responsibilities of this position would include the administration and operations of the municipal court; front desk reception; building permits, accounts payable and administrative assistant duties. She further stated the position will be required to cross train on all functions of municipal government and would be trained to serve as a back up to the Town Secretary.

She stated staff was proposing a salary of up to \$52,000 depending upon qualifications which would have a fiscal impact of \$8,016 for FY 2020-21.

Mayor Pro Tem Traylor moved to approve the full-time court/administrative position as presented. Councilmember Melson seconded the motion

VOTE ON THE MOTION

AYES: Traylor, Phillips, Melson, Sams, Carrington
NAYS: None
VOTE: 5/0

J. FUTURE AGENDA ITEMS/REQUESTS BY COUNCILMEMBERS TO BE ON NEXT AGENDA

Ms. Dixon stated a special meeting was necessary to canvass the general election as required by State Law. A special meeting will be held on May 12, 2021 at 5:00 p.m. for the purpose of canvassing the May 1st General Election.


F. ADJOURNMENT

Mayor Scherer declared the meeting adjourned at 8:32 p.m.

APPROVED this the 18th day of May 2021.

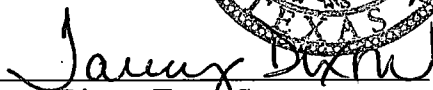


Approved:



Bill Scherer, Mayor

Attest:



Tammy Dixon, Town Secretary