



Sign Permit Application

Town of Bartonville

1941 E. Jeter Road • Bartonville, Texas 76226

817-693-5280 • Fax 817-491-6367

Email: permits@townofbartonville.com Website: www.townofbartonville.com

Please fill out one application per sign.

****APPLICATIONS MUST INCLUDE THE FOLLOWING****

All applications for permits **must** include a colored drawing to scale of the proposed sign (including size, colors, and design), all existing signs maintained on the premises and visible from the right-of-way (for all applications except tenants) and a drawing of the lot plan or building facade indicating the proposed location of the sign and sign specifications.

****Work commencing prior to the issuance of a permit will be subject to a fine equal to the amount of the permit fee.****

Job Address:		Date:
Tenant/Business Name:		Phone:
Sign Contractor:		Reg. #:
Address:		Phone:
Electrical Contractor:		Reg. #
Address:		Phone:
Permanent Sign	Temporary Banner Sign	Sign Dimensions
____ Wall ____ Banner	One banner sign is allowed for up to 15 days per calendar quarter.	Ht: Width:
____ Ranch ID ____ Detached		Eff. Area: ft ²
____ Monmnt ____ Window	Begin Date: End Date:	Wall Lgth: Wall Ht:
____ Other: _____		Overall sign height (ground to top of sign): _____

Are there any existing signs on this property? ☐ Yes ☐ No

If Yes, please attach site plan showing placement of signs and also photo of sign.

OFFICE USE ONLY:	Electrical Permit Required? ____ Provided? ____	Fee Paid: _____ Receipt # _____
Temporary Banners: <input type="checkbox"/> Q1 <input type="checkbox"/> Q2 <input type="checkbox"/> Q3 <input type="checkbox"/> Q4 Next permit allowed after: _____		
Effective Area: _____ Area Allowed: _____ Dimensions match submitted drawing? _____		
Office Comments:		
Building Inspector: : _____ Date: _____		
Inspector Comments:		