

STATE OF TEXAS §
COUNTY OF DENTON §
TOWN OF BARTONVILLE §

The regular meeting of the Planning and Zoning Commission of the Town of Bartonville was held on August 3, 2011, at 7:00 p.m., in the Bartonville Town Hall. This was an OPEN MEETING, open to the public, subject to the open meeting laws of the State of Texas and, as required by law, was duly posted at on Friday, July 29, 2011, at 3:30 p.m., at Bartonville Town Hall giving notice of time, date, place, and agenda thereof.

Present:	Absent:
Ralph Arment, Chairperson	Betty Medlock
Gloria McDonald, Vice Chairperson	Jim Strange
Don Abernathy	
Steve Harris (alternate, voting)	

Also present: Kristi Gilbert, Town Secretary
Carla Anderson, Mayor Pro-Tem

This constituting a quorum, the following business took place:

Chairperson Arment called the meeting to order at 7:00 p.m.

Call to Order

Chairperson Arment stated that consideration of the minutes would be tabled until the next regular meeting.

ACTION: Table Minutes

No one was signed in to speak.

Open Forum

The Commission considered recommendations to the Town Council regarding an amended site plan for the Bartonville Professional Building located at 74 McMakin Road. Kristi Gilbert stated that the applicant was seeking an amended site plan to decrease the size of the building from the original plan of 12,895 square feet, of which 4,200 square feet was allocated as medical offices, to a total square footage of 5,624 square feet, all of which is proposed as medical. Ms. Gilbert stated that staff recommended approval contingent upon the applicant screening all mechanical and electrical equipment is screened by a masonry wall; that the building expansion is limited to the design standards of the septic system and the contractor install two water meters, one dedicated solely to landscaping.

**Discussion:
Amended Site Plan
for Bartonville
Professional
Building**

Vice Chairperson McDonald moved to recommend to Council the approval of the amended site plan contingent upon the applicant screening all mechanical and electrical equipment is screened by a masonry wall; that the building expansion is limited to the design standards of the septic system and the contractor install two water meters, one dedicated solely to landscaping.. Commissioner Harris seconded the motion. The motion carried unanimously.

**ACTION:
Approve Amended
Site Plan**

Mayor Pro Tem Anderson provided the Commission with an update on the gas committee's review of the gas regulations. Anderson stated that the committee members had gone on a field trip and viewed the fracing process and compressor stations. Anderson stated that the committee had carefully looked at all of the concerns that have been brought to the attention of the Town in the last several months. She stated that the committee would like to have a work session with the Planning and Zoning Commission and the Town Council prior to the public hearings.

**PRESENTATION:
Mayor Pro Tem
Anderson**

None.

**Future Agenda
Items**

There being no further business, Chairperson Arment adjourned the meeting at 7:47 p.m.

ADJOURNMENT

APPROVED this the 7th day of September, 2011.

Approved:

Ralph Arment, Chairperson

(Seal)

Attest:

Kristi Gilbert, Town Secretary, TRMC, CMC