

PERMIT NO. \_\_\_\_\_

ISSUE DATE: \_\_\_\_\_



## BARTONVILLE

### TREE REMOVAL APPLICATION

**Please review the *Procedures for Tree Removal* packet before submitting application. Any re-inspections will be subject to a \$75 re-inspection charge.**

DATE: \_\_\_\_\_ PROPERTY ADDRESS: \_\_\_\_\_

NAME OF PROPERTY OWNER: \_\_\_\_\_

NAME OF CONTRACTOR: \_\_\_\_\_

NUMBER OF TREES TO BE REMOVED: \_\_\_\_\_

REASON FOR REMOVAL OF TREES: \_\_\_\_\_

\_\_\_\_\_

**TO BE COMPLETED BY INSPECTOR:**

NUMBER OF TREES TO BE REMOVED: \_\_\_\_\_

GIVE DIMENSION OF TREES TO BE REMOVED: \_\_\_\_\_

\_\_\_\_\_

TOTAL CALIPER WIDTH OF TREES TO BE REPLACED: \_\_\_\_\_

COMMENTS: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
INSPECTOR SIGNATURE

\_\_\_\_\_  
DATE



**PROCEDURES FOR TREE REMOVAL  
AS PER ORDINANCE NO. 290-02**

1. **Application review:** Before the permit application is reviewed, the following conditions must be met: **(If any of the below mentioned criteria is not met at the time of application, a \$75 re-inspection fee will be charged)**
  - a. Submit a check in the amount of \$125 for application
  - b. Submit plat that locates each Protected Tree (see attachment for list) as well as identifies each Protected Tree to be removed. It is not necessary to turn in an official tree survey.
  - c. Tag each tree to be removed with a red ribbon.
  - d. With any construction that requires grade changes of less than 6", a four foot high plastic safety fence must be placed around no less than half the protected root area or drip line whichever is greater, of protected trees.
  - e. With any construction that requires grade changes of 6" or more, a retaining wall or tree well of rock, brick, landscape timbers or other approved materials shall be constructed around a protected tree.
  
2. **Inspection #1:**

Once the inspector has reviewed the permit application and plat, he will visit the site to examine the trees that are to be removed. The contractor needs to be present at this meeting. The inspector will provide the contractor with the number and size of trees that need to be replaced. The person obtaining the tree removal permit is required to provide replacement trees having a total caliper width equivalent to that of the trees removed, unless the trees removed are located within the following areas:

  1. Building pad and appurtenant structures;
  2. Rights-of-way and utility easements;
  3. If the location of a Protected tree not within the above mentioned areas result in an undue hardship, then a Protected Tree may be removed upon written application and physical verification of hardship and written approval from the Bartonville Building Official or other designated representative.
  
3. **During construction:**
  - a. Any trees removed during land development, construction, or construction related activities shall be chipped or hauled off-site. No diseased trees shall be chipped. **Burning of removed trees is prohibited.**
  - b. Designate parking areas for the parking and maintenance of all vehicles, trailers, construction equipment and related items and designated stockpile

areas for the storage of construction supplies and materials during construction.

- c. No attachments of any kind, other than those of protective nature, shall be attached to any Protected Tree.
- d. No construction or construction related activity shall occur under the protected root area of any Protected Tree, unless otherwise approved by the Town
- e. Control and limit on-site soil storage. Do not pile soil over the protected root area of Protected Trees.
- f. Re-cut root ends that have been damaged or torn by trenching before trenches are closed to promote healing and regeneration of new roots.
- g. Apply a two to four inch organic mulch layer in the protected root area of Protected Trees wherever the natural vegetation and leaf litter mulch has been removed.
- h. During construction, the cleaning of equipment or materials and/or the disposal of any waste material under the canopy or protected root area of any Protected Trees is prohibited.

#### **4. Inspection #2: Tree Replacement**

- a. Replacement trees shall be container grown and have a minimum caliper width of one and one-half one and one-half inches (1 ½ ") measured at six inches (6") above ground level.
- b. Replacement trees must have a minimum height of at least six feet (6') and shall be planted in a location(s) approved by the Building Official or designated representative.
- c. Container grown trees must have the root ball to trunk diameter ration of 10:1 or greater. Backfill the hole with a 4:1 ratio of native soil to well-rotted compost.

#### **5. Follow-up Inspection**

Within twelve (12) to eighteen (18) months following issuance of a tree removal permit, the property for which such permit was issued will be inspected by the Town. If the inspection reveals that any replacement trees have died or are not expected to survive, then the applicant shall replace such dead or dying trees within ninety (90) days following notice.

**\*FAILURE TO COMPLY WITH ANY OF THE ABOVE MENTIONED ITEMS  
COULD RESULT IN FINES TOTALING \$500.00 PER DAY OF VIOLATION.**

## ATTACHMENT "A" TREES TO BE PROTECTED

The measurement used is the diameter of the tree four feet (4') from the ground.

**Any tree with a diameter of 12" or more is a Protected tree.**

### **Protected trees with a diameter of 10" or more:**

- Post oak, *Quercus stellata*
  - Blackjack Oak, *Quercus marilandica*
  - Pecan, *Carya illinoensis*
  - American Elm, *Ulmus Americana*
  - Shumard Red Oak, *Quercus shumardii*
  - Sycamore, *Platanus occidentalis*
  - White Ash, *Fraxinus Americana*
  - Bald Cypress, *Taxodium distichum*
  - Bur Oak, *Quercus macrocarpa*
  - Cedar Elm, *Ulmus crassifolia*
  - Water Oak, *Quercus nigra*
  - American Sweetgum, *Liquidambar styraciflua*
  - Chinkapin Oak, *Quercus muehlenbergii*
  - Live Oak, *Quercus virginiana*
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- Osage Orange, *Maclura pomifera*
  - Eastern Red Cedar, *Juniperus virginiana*
  - Texas Ash, *Fraxinus texensis*

### **Protected trees with a diameter of 6" or more:**

- Common Persimmon, *Diospyros virginiana*
- Winged Elm, *Ulmus alata*
- Eve's Necklace, *Sophora affinis*
- Possum Haw Holly, *Illex dididua*
- Rough-leaf Dogwood, *Cornus drumondii*
- Southern Wax Myrtle, *Myrica cerifera*
- Yaupon Holly, *Illex vomitoria*
- Carolina Buckthorn, *Rhamnus caroliniana*
- Mexican Buckeye, *Ungnadia speciosa*

### **Protected with a diameter of 3" or more:**

- Eastern Redbud, *Cercis Canadensis*
- Mexican Plum, *Prunus mexicana*
- Texas Redbud, *Cercis Canadensis* var. *texensis*