

THE BARTONVILLE TOWN COUNCIL REGULAR MEETING HELD ON THE 17th DAY OF MAY 2022, AT 2200 E. JETER ROAD, BARTONVILLE, TEXAS 6:30 P.M.

The Town Council met in a regular meeting with the following members present:

Jaclyn Carrington, Mayor Pro Tem
Jim Roberts, Councilmember Place 1
Clay Sams, Councilmember Place 3
Josh Phillips, Councilmember Place 5

with the following members absent: Bill Scherer, Mayor and Bridget Melson, Place 4

And with the newly elected members present (after canvassing):

Matt Chapman, Councilmember Place 2
Keith Crandall, Councilmember Place 4

constituting a quorum with the following members of the Town Staff participating Cori Reaume, Interim Town Administrator; Tammy Dixon, Town Secretary; Bobby Dowell, Chief of Police; Ed Voss, Town Attorney (via video); and Chris Hartke, Town Engineer.

A. CALL REGULAR MEETING TO ORDER

Mayor Pro Tem Carrington called the regular meeting to order at 7:01 p.m.

B. PLEDGE OF ALLEGIANCE

Mayor Pro Tem Carrington led the pledge of allegiance.

C. CANVASS OF MAY 7, 2022, GENERAL ELECTION, CERTIFICATES OF ELECTION AND OATHS OF OFFICE

1. Consider approval of a resolution canvassing returns and declaring the results of a general election held May 7, 2022, for the for the purpose of electing a Mayor and two Councilmembers Places 2 and 4, for two-year terms each.

Town Secretary Tammy Dixon stated the general election was held on Saturday, May 7, 2022, with 501 ballots cast in the election, of which, 17 were cast absentee, 356 were cast early, and 128 were cast on election day.

She stated the results of the May 7, 2022, general election was as follows:

MAYOR

Candidate	Absentee	Early Voting	Election Day	Total	Percentage
Jaclyn Carrington	12	217	62	291	59.03%
Bridget Melson	4	134	64	202	40.97%

COUNCILMEMBER PLACE 2

Candidate	Absentee	Early Voting	Election Day	Total	Percentage
Matt Chapman	9	260	69	338	70.12%
Rachel Neese	6	87	51	144	29.88%

COUNCILMEMBER PLACE 4

Candidate	Absentee	Early Voting	Election Day	Total	Percentage
Keith Crandall	10	274	85	369	100%

The duly elected members of the Town Council for Councilmember Mayor and Places 2 and 4, 5 subject to taking the Oath of Office, are as follows:

Mayor	Jaelyn Carrington
Councilmember Place 2	Matt Chapman
Councilmember Place 4	Keith Crandall

Councilmember Sams moved to approve Resolution 2022-05 canvassing and declaring the results of the general election held May 7, 2022, for the purpose of electing a Mayor and two Councilmembers Places, 2 and 4, for two-year terms each. Councilmember Phillips seconded the motion.

VOTE ON THE MOTION

AYES: Carrington, Sams, Phillips, Roberts
NAYS: None
ABSENT: Melson
VOTE: 4/0/1

- a. Presentation of Certificates of Election and Oaths of Office to Newly Elected Mayor and Councilmembers Place 2 and Place 4.

The Certificates of Election were distributed. Ms. Dixon administered the Oath of Office to newly elected Mayor Jaelyn Carrington.

Mayor Carrington administered the Oaths of Office to new elected councilmembers Matt Chapman and Keith Crandall.

Mayor Carrington recessed the meeting at 7:07 p.m. and reconvened the meeting at 7:10 p.m.

D. RECOGNITION OF OUTGOING MAYOR SCHERER AND TOWN COUNCILMEMBER MELSON

Mayor Carrington, on behalf of the Town, thanked Bill Scherer and Bridget Melson for their years of service on the Town Council.

E. ANNOUNCEMENT FROM NEWLY ELECTED MAYOR AND TOWN COUNCILMEMBERS

Mayor Carrington expressed her appreciation to have been elected as the Mayor of Bartonville and thanked everyone for voting and stated she would lead with integrity, respect and transparency.

Councilmembers Chapman and Crandall both expressed their appreciation for being elected.

F. PUBLIC PARTICIPATION

There was none.

G. APPOINTED REPRESENTATIVE/LIAISON REPORTS

1. Denton County Emergency Services District– Jim Strange.

Mr. Strange distributed and reviewed t a report of the District’s May 11, 2022, meeting.

2. Police Chief Report

- Introduction and Administer Oath of Office to New Police Officer – William Cody Wood.

Chief Dowell introduced Office Wood and Mayor Carrington provided his oath of office.

- Department Statistics/Activities for April 2022

Chief Dowell distributed and reviewed the statistics for April and answered questions from the Town Council. He stated the Department collected over 112 pounds of prescription drugs during the April Drug Takeback Day event.

3. Interim Town Administrator – Monthly Reports April 2022: Financial Statement; Animal Control; Engineering; Code Enforcement; Permits; Municipal Court.

Ms. Reaume provided the April Financial Statement stating that revenues were on target and expenses were below budget.

H. CONSENT AGENDA

Councilmember Chapman requested item 4 be pulled and moved to approve consent items 1-3, and items 5-9. Councilmember Crandall seconded the motion. The items, as approved by consent, are restated below along with the approved recommendations, for the record.

1. Consider approval of the April 19, 2022, regular meeting minutes.

RECOMMENDATION: Approve the April 19, 2022, regular meeting minutes.

2. Consider approval of the April 23, 2022, special meeting minutes.

RECOMMENDATION: Approve the April 23, 2022, special meeting minutes.

3. Consider approval of the April 27, 2022, special meeting minutes.

RECOMMENDATION: Approve the April 27, 2022, special meeting minutes.

4. Consider approval of a resolution re-appointing the Municipal Court Judge, Alternate Municipal Court Judge, Municipal Court Clerk, and Deputy Municipal Court Clerk.

Item 4 was pulled from consent

5. Consider approval of a Political Subdivision Addendum to Contract for Fleet Card Services between the State of Texas and U.S. Bank National Association, ND (“US Bank), between the Town of Bartonville and US Bank, for fuel card services; and authorization for the Interim Town Administrator to execute same on behalf of the Town.

RECOMMENDATION: Approve a Political Subdivision Addendum to Contract for Fleet Card Services between the State of Texas and U.S. Bank National Association, ND (“US Bank), between the Town of Bartonville and US Bank, for fuel card services; and authorize the Interim Town Administrator to execute same on behalf of the Town.

6. Consider approval of an agreement with JPMorgan Chase Bank, NA for a procurement card and accounts payable card (P-Card) program; and authorization for the Interim Town Administrator to execute same on behalf of the Town.

RECOMMENDATION: Approve an agreement with JPMorgan Chase Bank, NA for a procurement card and accounts payable card (P-Card) program; and authorize the Interim Town Administrator to execute same on behalf of the Town

7. Consider approval of a resolution nominating Jim Carter to a slate of nominees for the Board of Managers of the Denco Area 9-1-1 District.

RECOMMENDATION: Approve Resolution No. 2022-06 nominating Jim Carter to a slate of nominees for the Board of Managers of the Denco Area 9-1-1 District.

8. Consider approval of an ordinance of the Town of Bartonville, Texas amending the Town of Bartonville Code of Ordinances, Chapter 6, Article 6.02, entitled “Health Code for Food Establishments.”

RECOMMENDATION: Approve Ordinance No. 725-22 of the Town of Bartonville, Texas amending the Town of Bartonville Code of Ordinances, Chapter 6, Article 6.02, entitled “Health Code for Food Establishments.” The caption of the ordinance reads as follows:

ORDINANCE NO. 725-22

AN ORDINANCE OF THE TOWN OF BARTONVILLE, TEXAS, AMENDING THE TOWN OF BARTONVILLE CODE OF ORDINANCES, CHAPTER 6, “HEALTH AND SANITATION,” ARTICLE 6.02, “HEALTH CODE FOR FOOD ESTABLISHMENTS,” BY

AMENDING SECTIONS 6.02.001, TEXAS FOOD ESTABLISHMENT RULES ADOPTED,” 6.02.002, “DEFINITIONS,” 6.02.006, “ISSUANCE OF PERMIT; DURATION; FEE,” 6.02.009, “INSPECTIONS,” AND 6.02.013, “SNOW CONE ESTABLISHMENTS”; PROVIDING A REPEALING CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A SAVINGS CLAUSE; PROVIDING FOR A PENALTY; PROVIDING FOR ENGROSSMENT AND ENROLLMENT; PROVIDING FOR PUBLICATION; AND PROVIDING AN EFFECTIVE DATE.

- 9. Consider approval of a Broadband Infrastructure Funding Agreement between the Town of Bartonville and Spectrum Gulf Coast, LLC for the installation of a high-speed broadband network to provide services for residents on Bridle Bit Road, Latigo Lane and Latigo Hills Road; and authorization for the Interim Town Administrator to execute same on behalf of the Town.

RECOMMENDATION: Approve a Broadband Infrastructure Funding Agreement between the Town of Bartonville and Spectrum Gulf Coast, LLC for the installation of a high-speed broadband network to provide services for residents on Bridle Bit Road, Latigo Lane and Latigo Hills Road; and authorize the Interim Town Administrator to execute same on behalf of the Town.

VOTE ON THE MOTION

AYES: Roberts, Chapman, Sams, Crandall, Phillips
NAYS: None
VOTE: 5/0

- 4. Consider approval of a resolution re-appointing the Municipal Court Judge, Alternate Municipal Court Judge, Municipal Court Clerk, and Deputy Municipal Court Clerk.

Councilmember Chapman moved to postpone this item to the next regular meeting. Councilmember Crandall seconded the motion.

VOTE ON THE MOTION

AYES: Roberts, Chapman, Sams, Crandall, Phillips
NAYS: None
VOTE: 5/0

I. REGULAR ITEMS

- 10. Discuss and consider approval of an ordinance amending Attachment “A” of Section 10 entitled “Rate Adjustment” of the Exclusive Franchise Agreement for Solid Waste Collection authorizing a 9% CPI increase on residential, both trash and recycling, commercial, and roll off services.

Ms. Dixon stated the Town received a request from Waste Connections for an increase in rates effective June 1, 2022, and the new rates would be \$12.02 for trash and \$7.24 for recycle, a total of \$19.26 which would be an increase of \$1.59 per home.

Hyon Cho, Site Manager, explained the requested increase of 9% would cover increased cost of operations.

Councilmember Sams moved to approve Ordinance No. 726-22 amending Attachment “A” of Section 10 entitled “Rate Adjustment” of the Exclusive Franchise Agreement for Solid Waste Collection authorizing a 9% CPI increase on residential, both trash and recycling, commercial, and roll off services. Councilmember Chapman seconded the motion. The caption of the ordinance reads as follows:

ORDINANCE 726-22

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF BARTONVILLE, TEXAS, AMENDING ATTACHMENT “A” OF SECTION 10, ENTITLED “RATE ADJUSTMENT” OF THE EXCLUSIVE FRANCHISE AGREEMENT FOR THE COLLECTION, HAULING, RECYCLING AND DISPOSAL OF MUNICIPAL SOLID WASTE, CONSTRUCTION AND DEMOLITION WASTE, AND RECYCLABLE MATERIALS IN THE TOWN OF BARTONVILLE, TEXAS, ADOPTED BY ORDINANCE 555-13, AUTHORIZING A 9% CPI INCREASE ON RESIDENTIAL, BOTH TRASH AND RECYCLING, COMMERCIAL, AND ROLL OFF SERVICES; AND PROVIDING AN EFFECTIVE DATE.

VOTE ON THE MOTION

AYES: Roberts, Chapman, Sams, Crandall, Phillips
NAYS: None
VOTE: 5/0

- 11. Discuss and consider a request to vacate a plat encompassing 23.696 Acres, known as Addison 1 Addition, Lot 1, Block 1, Bartonville, Texas. *The Planning and Zoning Commission recommended approval by a vote of 5 to 0 at its May 4, 2022, meeting.*

Ms. Reaume stated an application was received from Steve & Marilyn Addison requesting to vacate the current plat on their property, which had been included in a court-ordered partition and exchange agreement, which requires the property to be replatted.

She explained the applicant would replat the portion that remains in their possession following the court-ordered exchange.

Ms. Reaume further explained the Town’s ordinance gave the Town Council the right to deny the vacation of a plat if the owner does not submit a revised plat of all property so a portion does not become “unplatted;” however, in this particular case, the applicant would be submitting a new minor plat (to be approved administratively) for the majority of this property, whereas the remainder would be included in a preliminary plat for a new subdivision (Deer Hollow) anticipated later this summer. She stated a zoning request for the subdivision was the next agenda item.

Councilmember Sams moved to approve the request to vacate a plat encompassing 23.696 Acres, known as Addison 1 Addition, Lot 1, Block 1, Bartonville, Texas. Councilmember Crandall seconded the motion.

VOTE ON THE MOTION

AYES: Roberts, Chapman, Sams, Crandall, Phillips
NAYS: None
VOTE: 5/0

12. *Public Hearing – Zoning Change (ZC-22-01: Deer Hollow)*

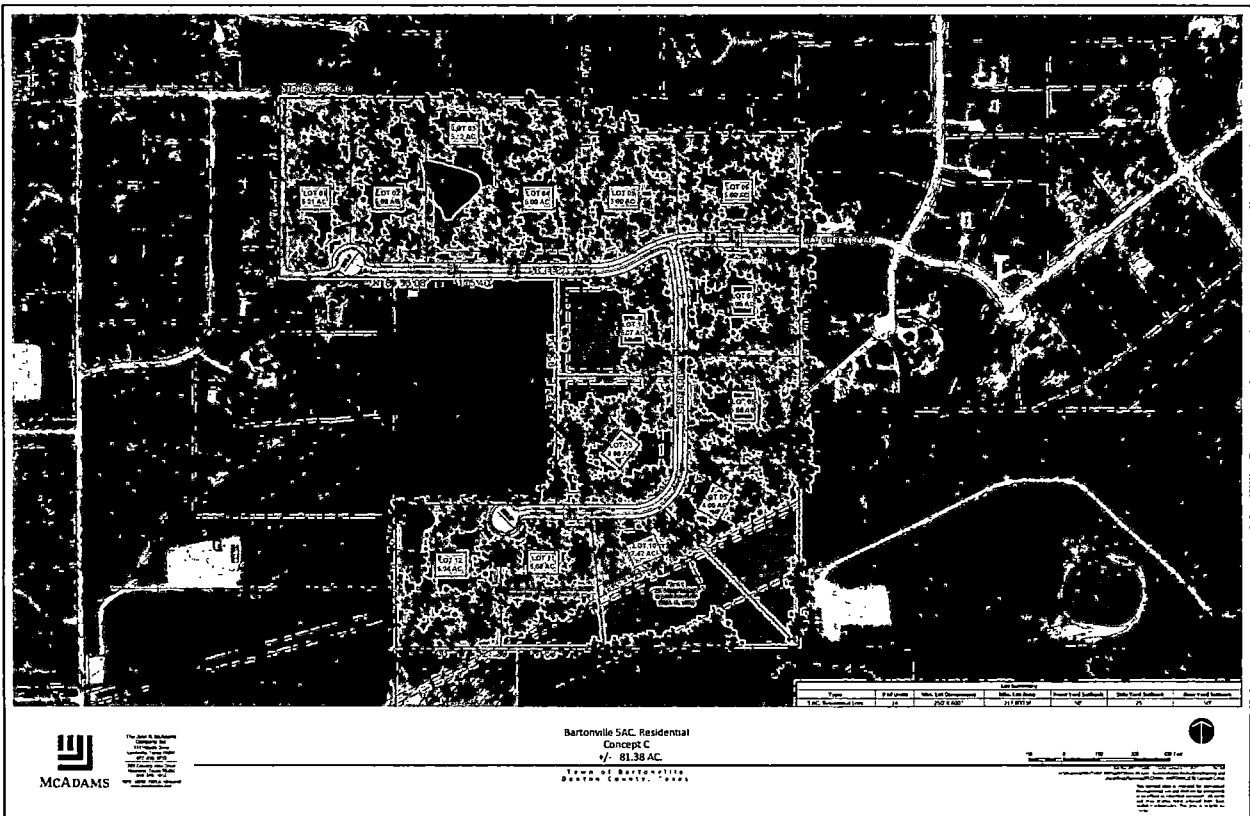
Public hearing and consideration of an ordinance amending the Town of Bartonville Code of Ordinances, Chapter 14, Exhibit “A,” Article 14.02, Ordinance 361-05, The Zoning Regulations, to change the zoning designation for an approximately 81.38-acre area of land generally located east of Seals Rd. west and south of Dove Creek Rd., and north of Jeter Rd. from Agricultural District (AG) to Residential Estates 5 (RE-5). ***The Planning and Zoning Commission recommended approval by a vote of 5 to 0 at its May 4, 2022, meeting.***

Ms. Reaume stated an application was received from Doug Powell, on behalf of the property owners, for a zoning change for approximately 81 acres from Agricultural District (AG) to Residential Estates 5 (RE-5) and the change was consistent with the Town’s future land use plan.

She explained the applicant has already met with staff and the Town’s development review committee to begin the process of planning this future subdivision. She stated the initial concept plans have identified 14 lots, all meeting the 5-acre minimum requirement. She further stated staff anticipated a preliminary plat submission this summer.

She stated the Planning and Zoning Commission held the preliminary public hearing on this item on May 4, 2022, and no public comment was received, and the Commission voted unanimously to recommend approval.

Doug Powell, presented the following concept plan:



Mayor Carrington opened the public hearing at 7:41 p.m.

No one spoke in favor or opposition. The following spoke neither in favor or opposition of the zoning change but had questions pertaining to the development:

Paulette Sams, 590 E. Jeter Road
Allen Brown, 600 Seals Road

Mayor Carrington closed the public hearing at 7:46 p.m.

Councilmember Phillips moved to approve Ordinance No. 727-22 amending the Town of Bartonville Code of Ordinances, Chapter 14, Exhibit “A,” Article 14.02, Ordinance 361-05, The Zoning Regulations, to change the zoning designation for an approximately 81.38-acre area of land generally located east of Seals Rd. west and south of Dove Creek Rd., and north of Jeter Rd. from Agricultural District (AG) to Residential Estates 5 (RE-5). Councilmember Sams seconded the motion. The caption of the ordinance reads as follows:

ORDINANCE NO. 727-22

AN ORDINANCE OF THE TOWN OF BARTONVILLE, TEXAS, AMENDING THE TOWN OF BARTONVILLE CODE OF ORDINANCES, CHAPTER 14, ARTICLE 14.02, EXHIBIT “A,” THE ZONING ORDINANCE, BY CHANGING THE ZONING DESIGNATION OF APPROXIMATELY 81.386 ACRES OF LAND SITUATED IN THE M. TUCKER SURVEY, ABSTRACT NUMBER 1255, THE S. LIZENBY SURVEY 1-767 AND THE J GIBBONS SURVEY A-1623 LOCATED IN, BARTONVILLE, DENTON COUNTY, TEXAS, FROM A ZONING DESIGNATION OF "AG" AGRICULTURE TO A ZONING DESIGNATION OF "RE-5" RESIDENTIAL 5-ACRE ESTATES; PROVIDING A REPEALING CLAUSE; PROVIDING A SAVINGS CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR ENGROSSMENT AND ENROLLMENT; PROVIDING FOR PUBLICATION; PROVIDING FOR A PENALTY; PROVIDING FOR NO VESTED RIGHTS; AND PROVIDING AN EFFECTIVE DATE.

VOTE ON THE MOTION

AYES: Roberts, Chapman, Sams, Crandall, Phillips
NAYS: None
VOTE: 5/0

13. *Public Hearing – Zoning Change (ZC-22-02: 462 McMakin)*

Public hearing and consideration of an ordinance amending the Town of Bartonville Code of Ordinances, Chapter 14, Exhibit “A,” Article 14.02, Ordinance 361-05, The Zoning Regulations, to change the zoning designation for a 22.13 acre tract also known as Kennemer Addition Block A, Lot 1, in the town of Bartonville, Texas, also known as 462 McMakin Road from Agricultural District (AG) to Residential Estates 2 (RE-2). *The Planning and Zoning Commission recommended approval by a vote of 5 to 0 at its May 4, 2022, meeting.*

Ms. Reaume stated an application was received from James Kennemer for a zoning change of the 22.13-acre tract from Agricultural District (AG) to Residential Estates 2 (RE-2) which was consistent with the Town’s Future Land Use Plan.

Ms. Reaume explained the applicant’s intent was to subdivide the property into a total of three lots with one that would remain addressed on McMakin and two lots would be addressed from Broome Rd.

She stated the Planning and Zoning Commission held the preliminary public hearing on this item on May 4, 2022, and no public comment was received and voted unanimously to recommend approval.

Mayor Carrington opened the public hearing at 7:48 p.m.

No one spoke in favor or opposition.

Mayor Carrington closed the public hearing at 7:48 p.m.

Councilmember Sams moved to Ordinance No. 728-22 amending the Town of Bartonville Code of Ordinances, Chapter 14, Exhibit “A,” Article 14.02, Ordinance 361-05, The Zoning Regulations, to change the zoning designation for a 22.13-acre tract also known as Kennemer Addition Block A, Lot 1, in the town of Bartonville, Texas, also known as 462 McMakin Road from Agricultural District (AG) to Residential Estates 2 (RE-2). Councilmember Roberts seconded the motion. The caption of the ordinance reads as follows:

ORDINANCE NO. 728-22

AN ORDINANCE OF THE TOWN OF BARTONVILLE, TEXAS, AMENDING THE TOWN OF BARTONVILLE CODE OF ORDINANCES, CHAPTER 14, ARTICLE 14.02, EXHIBIT “A,” THE ZONING ORDINANCE, BY CHANGING THE ZONING DESIGNATION OF APPROXIMATELY 22.13 ACRE TRACT OF LAND KNOWN AS KENNEMER ADDITION BLOCK A LOT 1, LOCATED AT 462 MCMAKIN ROAD, BARTONVILLE, DENTON COUNTY, TEXAS, FROM A ZONING DESIGNATION OF "AG" AGRICULTURE TO A ZONING DESIGNATION OF "RE-2" RESIDENTIAL 2-ACRE ESTATES; PROVIDING A REPEALING CLAUSE; PROVIDING A SAVINGS CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR ENGROSSMENT AND ENROLLMENT; PROVIDING FOR PUBLICATION; PROVIDING FOR A PENALTY; PROVIDING FOR NO VESTED RIGHTS; AND PROVIDING AN EFFECTIVE DATE

VOTE ON THE MOTION

AYES: Roberts, Chapman, Sams, Crandall, Phillips
NAYS: None
VOTE: 5/0

- 14. *Public Hearing – Site Plan (SP-22-02: Cloud 9 Management/Denkman Plaza Addition)*
Public hearing and consideration of a site plan application from Cloud Nine Management, LLC, for a 1-acre tract of land identified as Denkman Plaza Addition, Block A, Lot 1R-4, generally located on the west side of FM 407, north of IT Neely and south of the

Bartonville Town Center. *The Planning and Zoning Commission recommended approval by a vote of 5 to 0 at its May 4, 2022, meeting.*

Ms. Reaume stated Cara King, on behalf of the owners of Cloud 9 Management, submitted the site plan for consideration, following approval of a number of variances at the April 6th Board of Adjustment meeting.

She explained the proposed building was a two-story commercial building with approximately 15,000 square feet and the proposed use was primarily for the relocation of Cloud 9 Salon & Spa, but the first floor would also house retail tenant space.

Ms. Reaume stated Town Engineer's letter of acceptance indicating all requested changes were addressed; and that the Planning and Zoning Commission held the preliminary public hearing on this item on May 4, 2022, and one public comment was received in favor of the site plan approval; and the Commission voted unanimously to recommend approval.

Ms. King provided a presentation to the Town Council.

Mayor Carrington opened the public hearing at 7:57 p.m.

No one spoke in favor or opposition.

Mayor Carrington closed the public hearing at 7:57 p.m.

Councilmember Sams moved to approve the site plan application from Cloud Nine Management, LLC, for a 1-acre tract of land identified as Denkmann Plaza Addition, Block A, Lot 1R-4. Councilmember Roberts seconded the motion.

VOTE ON THE MOTION

AYES: Roberts, Chapman, Sams, Crandall, Phillips

NAYS: None

VOTE: 5/0

15. *Public Hearing – Zoning Text Amendment (New & Unlisted Use: Event Venue)*
Public hearing and consideration of an ordinance amending the Town of Bartonville Code of Ordinances, Chapter 14, Exhibit A, Zoning ordinance related to a new and unlisted use for event venue or banquet hall. The proposed amendment may add, remove, or change definitions and amend the Land Use Table to indicate zoning districts where permitted. *The Planning and Zoning Commission recommended approval by a vote of 5 to 0 at its May 4, 2022, meeting.*

Ms. Reaume stated an application was received from Doug Powell, McAdams, requesting the addition of a new/unlisted use for an “event center.” She explained following several discussions with Mr. Powell, his client Marty Bryan, as well as a development review committee, the proposed definition was drafted and was being proposed as a new use only in the Village Center zoning district, by conditional use permit only. She further explained a conditional use permit would allow the applicant and the Commission/Council to discuss and reach agreement on things such as hours of operations, in addition to other possible restrictions/requirements.

Ms. Reaume stated the Planning and Zoning Commission held the preliminary public hearing on this item on May 4, 2022, and there were multiple speakers in favor of the new use. She further stated the Commission had some concerns regarding the proposed site and/or noise if the new use were to be allowed, but the Commission voted unanimously to recommend approval to the Council as presented, discussing possible restrictions to be included in a future conditional use permit that may mitigate their concerns.

Applicant Doug Powell provided a presentation and answered questions from the Town Council

Mayor Carrington opened the public hearing at 8:09 p.m.

The following spoke in favor:

Kim Cloud, 7160 Justin Rd #200, Lantana

No one spoke in opposition.

A discussion ensued regarding noise and hours of operation.

Councilmember Roberts moved to continue the public hearing to June 21, 2022, regular meeting to provide an opportunity for the applicant’s client to answer questions from the Town Council. Councilmember Crandall seconded the motion.

AYES: Roberts, Chapman, Sams, Crandall, Phillips
NAYS: None
VOTE: 5/0

16. Discuss and consider approval of an ordinance of the Town of Bartonville, Texas amending the Bartonville Code of Ordinances, Chapter 9, Personnel, Division 2, Town Administrator, Section 9.04.034 (1) Powers and Duties; and Article 9.05 Police Department, Section 9.05.003 Composition; Appointment of Personnel; Providing for authorization to fill vacancies.

Ms. Reaume stated the purpose of this item was to authorize the Town Administrator and Chief of Police to fill positions that become vacant as provided for in the fiscal year budget and was added to the agenda following discussion with the mayor elect.

She explained the current ordinance requires staff to bring forward a request to fill a vacancy (that is already approved in the budget) to be approved by the Town Council which loses weeks of soliciting new applicants.

Councilmember Sams moved to approve Ordinance 729-22 amending the Bartonville Code of Ordinances, Chapter 9, Personnel, Division 2, Town Administrator, Section 9.04.034 (1) Powers and Duties; and Article 9.05 Police Department, Section 9.05.003 Composition; Appointment of Personnel; Providing for authorization to fill vacancies. Councilmember Crandall seconded the motion. The caption of the ordinance reads as follows:

ORDINANCE NO. 729-22

AN ORDINANCE OF THE TOWN OF BARTONVILLE, TEXAS, AMENDING THE BARTONVILLE CODE OF ORDINANCES, CHAPTER 9, PERSONNEL, DIVISION 2, TOWN ADMINISTRATOR, SECTION 9.04.034 (1) POWERS AND DUTIES; AND ARTICLE 9.05 POLICE DEPARTMENT, SECTION 9.05.003 COMPOSITION, APPOINTMENT OF PERSONNEL; PROVIDING FOR AUTHORIZATION TO FILL VACANCIES; PROVIDING FOR SAVINGS; PROVIDING A SEVERABILITY CLAUSE; AND, PROVIDING AN EFFECTIVE DATE.

AYES: Roberts, Chapman, Sams, Crandall, Phillips

NAYS: None

VOTE: 5/0

17. Discussion on process of placing items on an agenda.

Ms. Reaume stated the purpose of this agenda item was to discuss establishing a clear, transparent procedure for Councilmembers to request items be placed on a future agenda explain that during the "Future Agenda Items" portion of the Town Council meeting, any member of the Town Council may request that an item be placed on a future Town Council agenda for initial consideration by the Town Council.

Ms. Reaume explained the proposed procedure would allow for the Council to discuss an item during an open and public meeting and determine by a vote whether to direct the Town Administrator to add the item to a future agenda which would only include a simple administrative report describing the nature of the request.

She explained to save staff resources and expense, no work on an item added by a member of the Town Council shall be undertaken by Town staff, including but not limited to, fiscal review, legal review, and policy review for consistency with existing Town policies, until the Town Council had the opportunity to have a discussion and provide direction.

The Town Council concurred with the proposed process.

J./K. CLOSED/OPEN SESSION

Pursuant to the Open Meetings Act, Chapter 551, the Town Council convened into a Closed Executive Session at 7:21 p.m. and reconvened into open session at 9:25 p.m. in accordance with the Texas Government Code:

*Government Code Section 551.071, Consultation with Town Attorney
To seek legal advice of its attorney:*

- a. Legal advice on the Texas Open Meetings Act. **No Action Taken.**
- b. Pending litigation - *Jessica Tolliver et. al vs. the Town of Bartonville et. al.*, Civil Action No. 4:21-CV-350, United States District Court, Eastern District of Texas, Sherman Division. **No Action Taken.**

*Government Code Section 551.074, Personnel Matters
Deliberate and consider the appointment and employment of a public officers or employees:*

a. Mayor Pro Tem

Councilmember Crandall moved to appoint Clay Sams as Mayor Pro Tem. Councilmember Roberts seconded the motion.

AYES: Roberts, Chapman, Sams, Crandall, Phillips
NAYS: None
VOTE: 5/0

b. Town Administrator.

Councilmember Chapman moved to authorize the Mayor to extend an offer of employment as discussed in closed session. Councilmember Roberts seconded the motion.

AYES: Roberts, Chapman, Sams, Crandall, Phillips
NAYS: None
VOTE: 5/0

Government Code Section 551.089, Security Devices or Security Audits

a. To discuss and receive information related to IT network security. **No Action Taken.**

L. FUTURE ITEMS

- Ad Hoc Committee to review traffic issues

M. ADJOURNMENT

Mayor Carrington declared the meeting adjourned at 9:27 p.m.

APPROVED this the 26th day of July 2022.



Approved:

Jacklyn Carrington

 Jacklyn Carrington, Mayor

Attest:

Tammy Dixon

 Tammy Dixon, Town Secretary